

# REGULATIONS FOR BACHELOR'S DEGREE FINAL PROJECTS AND MASTER'S DEGREE FINAL PROJECTS AT THE UNIVERSITAT POLITÈCNICA DE VALÈNCIA

Approved by the Government Council at its meeting of July 21, 2022

#### STATEMENT OF MOTIVES

The purpose of this regulation is to update the general framework that will govern, at the Universitat Politècnica de València (hereinafter, UPV), the registration, assignment, evaluation and other aspects of the academic and administrative processing of the Final Degree Projects. and Master's Final Projects (hereinafter, TFG and TFM), regulated to date by the TFG and TFM Framework Regulations (Consolidated Text. BOUPV 03-29-2018) and the subsequent modification thereof, approved by the Governing Council of 12-23-2021.

In order to make it easier for UPV students to complete their studies and for the structures responsible for the degrees (ERTs) to organize the tasks related to the management of the defenses of the TFG and TFM, avoiding their seasonality, it has been considered appropriate modify the regulations, making the conditions under which a student can carry out the defense of the TFG and TFM more flexible, as well as the possibility that, with prior authorization from the Academic Committee of the Degree, any UPV professor can tutor works, regardless of their center affiliation or title in which you teach,

expanding this possibility to teaching collaborators. The limitation on the number of works to be directed by teachers in an academic year has also been eliminated.

Additionally, for a better organization of the tasks of both the students and the teaching staff who tutor the work, the regular registration period is established as indicated in the academic calendar, extending the deadline for requesting cancellation of registration until May 31. provided that the labor defense process has not been initiated.

On the other hand, issues related to academic integrity are regulated, as well as the relationship of work with the Sustainable Development Goals (SDG), adapting the text to the new regulatory requirements, as referred to in Art 4.2 of RD 822/2021.

The procedure to be followed in double degree degrees is also articulated, in which students may choose to carry out joint work for both degrees.

Based on the above, the Governing Council, at the proposal of the Academic Commission, approves the following regulations for the Final Degree Project and Master's Final Project of the Universitat Politècnica de València.

Editor: General Secretary / UPV ÿ DL: V-5092-2006 ÿ ISSN: 1887-2298 ÿ www.upv.es/secgen



#### **CHAPTER I. General Provisions**

## Article 1. Scope of application

- These regulations will apply to the teachings taught by the UPV leading to the obtaining of official University Degree and Master's degrees valid throughout the national territory (hereinafter, official degrees).
- 2. These regulations will apply to UPV students with official interuniversity degrees, unless other provisions in this regard are explicitly established in the corresponding agreement or in the verification report of said degrees.
- 3. The Structures Responsible for Official Degrees (hereinafter ERTs) may establish their own development agreements that complement what is indicated in this Standard. These may not contradict the provisions of this Standard and must be approved by the Academic Commission of the Governing Council of the UPV prior to its entry into force.
- **4.** The ERTs will publicize these regulations and, where appropriate, their own complementary regulations, through the media they consider appropriate so that they are known to all students and teachers.
- **5.** The TFG and TFM of the official titles that qualify for the exercise of regulated professions will be governed by the provisions of the corresponding Ministerial Order that establishes the requirements for the verification of the title, without prejudice to the application, on a complementary basis, of what is indicated in this Framework Regulation.
- 6. The name TFG and TFM used in this Framework Regulation must be understood to apply even in those degrees in which ministerial orders provide alternative names to indicate modules or subjects that, in a generic way, are referred to as TFG and TFM in Royal Decree 822/2021, of September 28, which establishes the organization of university education and the procedure to ensure its quality or subsequent standard that regulates this matter.

## Article 2. Nature of Final Degree Projects and Master's Final Projects

- **1.** The TFG and TFM must be oriented towards the application and evaluation of the competencies associated with the title.
- 2. All TFG and TFM of titles that qualify for the exercise of regulated professions must have a professional orientation. In the rest of the cases, the TFM may have a professional or research orientation.
- **3.** The TFG and TFM will consist of the completion of an original work or project in which the knowledge, skills and competencies acquired by the student are evident.

Editor: General Secretary / UPV  $\ddot{\rm y}$  DL: V-5092-2006  $\ddot{\rm y}$  ISSN: 1887-2298  $\ddot{\rm y}$  www.upv.es/secgen



student throughout their studies and, expressly, the competencies associated with the TFG or TFM subject as indicated in the degree verification report.

- 4. The originality of the work referred to in the previous point must be understood without prejudice to the fact that it may be an independent and individual part of a comprehensive work developed jointly between students of the same degree or different degrees and/or ERTs. In any case, the defense of the TFG or TFM must be individual.
- **5.** The TFG or TFM subject may be organized through regulated teaching activities in the form of a seminar, workshop or similar; through autonomous and supervised work of the student; or through a mixture of both.
- 6. The scope, content and level of demand of the TFG and TFM must adapt to the assignment of ECTS that said subject has received in the verification report. To this end, the Academic Title Committee (hereinafter CAT) will ensure that the dedication time required to complete the TFG or TFM is adapted to the number of ECTS assigned to it and can be evaluated in the academic period provided for in the structure. of the curriculum.
- 7. Like any other subject in a study plan, the TFG and TFM must have a Teaching Guide in which, with the contents and scope determined by the UPV and in accordance with what is indicated in the degree verification report, they must record all those aspects that guide the student's work. The teaching guide must specify which part of the ECTS assigned to the TFG or TFM subject will be developed through regulated teaching and what part will be developed through autonomous and supervised work of the student. The academic directors of the degree will be responsible for preparing said guide.

## **CHAPTER II. Tutors and qualification boards**

#### Article 3. Guardians

- 1. The student will have the direction of at least one academic tutor who will supervise the work. It is the responsibility of the ERT to guarantee the assignment of tutors to all students enrolled in the TFG or TFM subject.
- 2. Optionally, an academic co-tutor may be incorporated and, exceptionally, when the complexity of the work so advises or when circumstances arise that warrant it in the opinion of the CAT, a second academic co-tutor may be assigned.
- 3. The TFG or TFM carried out in collaboration with companies or institutions must be formalized through an educational cooperation agreement, in which there must be an external co-tutor with a contractual relationship with the company or institution in which said work is carried out. In the event that the relationship with the company consists only of specific activities, such as visits, interviews.

Editor: General Secretary / UPV ÿ DL: V-5092-2006 ÿ ISSN: 1887-2298 ÿ www.upv.es/secgen



taking samples and/or transferring data, would not require the figure of an external co-guardian and said relationship must be formalized through a collaboration agreement in which the scope and scope of the collaboration between the institutions and the obligations assumed by each of them are specified. they.

- **4.** The active PDI of the UPV may be academic tutor/co-tutor of any TFG or TFM. and the teaching staff1 . To be an academic tutor/co-tutor of a TFM with a research orientation, you must hold a Doctorate degree.
- 5. Additionally, in the opinion of the CAT and to facilitate the acquisition of the learning objectives and results foreseen in the completion of the TFG or TFM, an experimental director may be appointed. Any person belonging to or linked to the UPV who demonstrates the knowledge and experience necessary to collaborate with the tutor and support his or her tutoring activity may act as experimental director.
- **6.** In exceptional circumstances, the ERT will resolve any incidents that may arise, assigning a tutor to students who, for justified reasons, do not have one.
- **7.** In the event of prolonged leave or termination of the contractual relationship with the UPV, the department to which a tutor is assigned will be responsible for proposing to the CAT the temporary or permanent replacement of the tutor.

#### Article 4. Duties of guardians and co-guardians

The duties of the tutors and co-tutors will be:

- a) Tutor the student, carrying out periodic monitoring of their work.
- b) Provide the student with appropriate guidance and indications for the development of your work.
- c) Ensure the quality and originality of the TFG or TFM.
- d) Adequately recognize the student's contributions in the results that are derived from your TFG or TFM.
- e) Actively collaborate with the rest of the tutors, if applicable, and coordinate the work of student guardianship.
- f) Evaluate the acquisition of transversal skills associated with TFG or TFM activity.
- g) Inform the court about the work done by the student.
- h) Participate, if so established in the ERT agreement for the development of this regulation, in the qualifying panel of the TFG or TFM and in the rest of the processes in which they must intervene, depending on their work as tutor.

Editor: General Secretary / UPV ÿ DL: V-5092-2006 ÿ ISSN: 1887-2298 ÿ www.upv.es/secgen

Id: UPV-GENFirma-128544

Verification Code: Q0W97FCA0C7FRQ01

<sup>&</sup>lt;sup>1</sup> According to art 7.1 NOA, teaching collaborations are those teaching tasks carried out by predoctoral and postdoctoral research staff assigned to the Universitat Politècnica de València that are permitted within their respective contracts.



- i) Communicate to the CAT any relevant circumstance regarding the development of the TFG or supervised TFM.
- j) Ensure that the duration and extension of the TFG or TFM adjusts to their teaching load in FCTS

#### Article 5. Rights of guardians and co-guardians

- 1. The rights of the guardians and co-guardians will be:
  - to) Establish and transfer to the student the guidelines, criteria and methodologies that you consider most appropriate for the preparation of the work.
  - b) Receive complete and timely information on the progress made by the student, as well as the results
  - c) Be informed, if applicable, of the request for revocation as a tutor presented by the student under their tutorship.
  - d) Be informed of the cancellation of the registration corresponding to the TFG or TFM that they supervise.
  - Reasonably request the revocation of the assignment of a TFG or TFM of the who is a tutor.
  - F) Receive the appropriate recognition for the tutoring work, as part of the teaching dedication of the teaching staff.
  - g) Be heard in matters related to the TFG or TFM that affect their supervised students.
- 2. The work of academic supervision of the TFG or TFM must be recognized in accordance with whatever, for this purpose, is approved by the Governing Council of the UPV.

# Article 6. Qualification courts

- 1. The mission of the courts is to evaluate and qualify the TFG or TFM after their presentation. When they are called upon to do so, all PDI members with teaching qualifications have the obligation to be part of the qualification tribunals, with the only limitations indicated in sections 2 and 3 of this article and those contemplated as reasons for abstention in article 23.2 of Law 40/2015, of October 1, on the Legal Regime of the Public Sector.
- 2. The qualification panels will be made up of between 3 and 5 members of the UPV PDI with a qualification equal to or higher than that of the work being evaluated. These members of the qualification tribunal may include an external professional or a researcher, in all cases of recognized prestige in the professional or scientific field corresponding to the title.
- 3. The qualification tribunals will be appointed by the ERT, or where appropriate according to the procedure defined by the development agreements approved by the ERT, referred to in article 1.3, from among the members of the PDI who, fulfilling

Editor: General Secretary / UPV ÿ DL: V-5092-2006 ÿ ISSN: 1887-2298 ÿ www.upv.es/secgen



the conditions indicated in section 2 of this article, are attached to the ERT or teach in the degree or have taught in the two previous courses.

Additionally, when the TFM has a research orientation, the members of the tribunal must hold a Doctorate Degree.

- 4. In the case of the Master that qualifies for the exercise of the regulated profession of Architect, among the members referred to in the previous point must be included, in accordance with the provisions of EDU Order 2075/2010, of July 29, for which establish the requirements for the verification of official university degrees that qualify for the exercise of the profession of Architect "at least one professional of recognized prestige proposed by professional organizations" without implying incompatibility for this to be achieved by holding the status of associate professor. In any case, at least two of the members of the tribunal will be PDI of the UPV and will act as president and secretary in accordance with what is indicated in section 5 of this article.
- **5.** In each qualification court, the PDI with the highest teaching category and seniority will act as president and the PDI with the lowest teaching category and seniority will act as secretary.
- **6.** For the valid constitution of the court, at least the following must be present: if the number of members is greater than four, the President, Secretary and one member and, if the number of members is three, the President and the Secretary.
- **7.** When the ERT development agreements so consider, the tutors may be part of the qualification tribunal with voice, but without vote.
- **8.** The work of evaluation and qualification of the TFG or TFM carried out by the members of the tribunal must be recognized in accordance with what is approved for this purpose by the Governing Council of the UPV.

#### CHAPTER III. Registration procedure and assignment of the TFG and TFM

# Article 7. Registration of the Final Degree Project and Master's Final Project

- 1. In order to register for the TFG or TFM, it will be a necessary condition to be registered for all pending ECTS to complete the studies leading to the title.
- 2. Registration for the TFG or TFM must be completed within the period established for this purpose in the academic calendar of each course, on the date assigned for self-registration.
  - Exceptionally and when there is a justifying cause, the ERT may authorize the registration of the TFG or TFM after that date, without there being a guarantee that the student can benefit from the exemptions or public price discounts established in the current regulations.



- 3. Enrollment in the TFG or TFM in an academic year grants the right to present the work in any of the calls held in said academic year, without limit on the number of calls, in accordance with the deadlines and procedures established in this framework regulation, those defined in the development agreements of the ERTs or the agreements adopted for this purpose by the Governing Council.
- **4.** If at the end of the academic year the TFG or TFM has not been passed, the student must register in subsequent academic years to be able to present and defend their work.
- **5.** The cancellation of registration of the TFG or TFM will occur, at the request of the interested person, before May 31, provided that it has not been presented for defense. Cancellation of registration outside the established period will not entail the right to a refund of fees.
- **6.** In any case of cancellation of registration, the ERT will communicate such circumstance both the student and the tutor, if designated.

# Article 8. Offer and assignment of Final Degree Project and Master's Final Project

- 1. Before the beginning of each academic year, the ERT will require the teaching staff involved in teaching the degree, the submission of proposals to offer TFG and TFM, following the procedure indicated in article 9.
- **2.** Any student enrolled in the TFG or TFM may submit to the CAT a work proposal endorsed by a tutor, as indicated in article 9.
- 3. The CAT will be responsible for accepting the TFG and TFM proposals based on the nature of the work, in accordance with what is indicated in article 2 of these regulations, its adaptation to the theme of the title, the estimated duration for carrying out the work and the suitability of the tutor in accordance with what is indicated in article 3.
- **4.** The ERT will be responsible for publishing and updating the list that includes the offer of TFG and TFM proposed in each academic year with the information, at least, indicated in article 9.
- **5.** The ERT will be responsible for guaranteeing that every student enrolled in the TFG or TFM has, within the appropriate period, an assigned work to be able to carry it out in the corresponding academic year.
- **6.** The assignment of a TFG or TFM will be valid during the course in which the assignment occurs and the following course. After this period has passed without the presentation and defense of the work having taken place, the ERT will proceed to notify the tutor and the student of the suspension of the assignment. If the tutor wishes to continue offering the job or, if both

Editor: General Secretary / UPV ÿ DL: V-5092-2006 ÿ ISSN: 1887-2298 ÿ www.upv.es/secgen



The tutor and the student wish to renew the assignment with the same work, it must be communicated to the ERT.

7. When revocation is requested by mutual agreement between the tutor and the student, the CAT will proceed to revoke the assignment of a TFG or TFM. In the event that the revocation request is made at the request of one of the parties, the CAT, after hearing both, will decide whether the request is appropriate and, where appropriate, the possible assignment of a new tutor for the same work or a new TFG. or TFM, for the student who requests it.

# Article 9. Procedure for the offer and assignment of TFG and TFM to the student body

1. TFG or TFM proposals must include, at least: the degree, title and summary of the work; the name of the tutor, the estimate of the time, measured in hours that the student must dedicate to complete the work; the tutor's department of assignment; and professional or research guidance, in the case of

TFM.

- 2. In the process of assigning a TFG or TFM, students may choose either to attend the ERT's public offer of TFG or TFM or to opt for the TFG or TFM concert. with a tutor.
- 3. For the TFG or TFM public offer process:
  - a) In order to be able to carry out the assignment in the appropriate period so that the students can begin and complete their work in the corresponding period, and depending on the temporal location of the aforementioned work, the ERT will set the deadlines to request the teaching staff for an offer. of degrees, approve the offer, publicize it, notify the period of initial application for jobs by students and proceed with the assignment.
  - b) The CAT will decide whether to accept or deny the proposals presented. The proposing faculty will be informed of this resolution.
  - c) The list of accepted works, together with the works approved the previous year and not presented, will configure the offer of works for the academic year.
  - d) The job offer will be made public by the means that the ERT considers appropriate as long as the access of all students to said information is ensured. For this purpose, the institutional email address of
    - all students enrolled in the TFG or TFM the publication of said offer.
  - e) At the time of notification of the job offer, the deadline for requesting work from among those proposed not assigned will be indicated. This period will not be less than 10 days nor more than 20.
  - f) Each enrolled student who does not have an assigned job will submit a request to the ERT that will include the prioritized list of jobs they wish to do, from among those offered by the ERT.

Editor: General Secretary / UPV ÿ DL: V-5092-2006 ÿ ISSN: 1887-2298 ÿ www.upv.es/secgen



- g) When several students opt for the same work, the assignment will be made based on the enrollment priority at the beginning of the course, provided for in article 11 of the Regulations for the Academic Regime and Evaluation of Students in official degree and master's studies. the Polytechnic University of Valencia (NRAEA), or standard that replaces it.
- h) The CAT will be responsible for assigning the work and notifying the results of said assignment to students and tutors. Likewise, it will proceed to include in the list of the academic year offers the names of the
  - students associated with the work assigned to them, indicating the date on which the assignment was approved.
- If, as a result of the previous process, a student is found without assigned work, those affected will be notified of this situation, opening a new period for them to choose between the jobs that are available. If necessary, in order for every enrolled student to have assigned work, the departments that teach the degree will be required to propose new degrees in sufficient quantity to be able to meet all the requests received.
- j) Once the initial process of preparing the list of works for the academic year is completed, the ERT will incorporate any new proposal received throughout the course into the initial list, once approved by the CAT.
- k) Likewise, once the initial assignment has been completed, any student may request the CAT to assign a job from among the academic course offerings that are available, or propose a job arranged with a tutor.
- 4. In the case of TFG or TFM arranged between tutor and student:
  - a) The work may be proposed by the student, through the institutional computer application, and must be reviewed by the tutor before being evaluated by the CAT.
  - b) The CAT will decide whether to accept or reject the proposals presented. Acceptance of the proposal will mean direct assignment to the student. The proposing faculty and the student will be informed of this resolution.

#### CHAPTER IV. Procedure for presentation and defense of the TFG and TFM

#### Article 10. Procedure for submitting TFG and TFM: common standards

1. The student must present the TFG or TFM for defense and qualification through the institutional computer tool, in electronic format, and written in Spanish, Valencian or English. The presentation of the work will be carried out following the procedure established by the Library, Documentation and Open Science Area, for the purposes of its subsequent inclusion in the institutional repositories of the university.

Editor: General Secretary / UPV ÿ DL: V-5092-2006 ÿ ISSN: 1887-2298 ÿ www.upv.es/secgen



- 2. The submitted work will include on the cover, at least, information about the name of the author, the title, the name of the tutor and co-tutor (if applicable), the ERT, the degree, the academic year and the logo of the UPV. The inclusion of other logos is allowed, always in accordance with what the rules of use of the logo of the company indicate in this regard.
  UPV.
- 3. When presenting the TFG or TFM, the student must incorporate information on the degree of relationship of their work with the Sustainable Development Goals of the 2030 agenda, which includes, at least, the information that appears in Annex I of this regulation.
- **4.** If the TFG or TFM has been developed and defended in an institution other than the UPV, within the framework of a mobility program, it will be accepted written in the original language, including, in addition to what is indicated in the previous point, a summary and the conclusions written in Spanish, Valencian or English.
- 5. The ERT, once the work has been accepted for defense, will request a brief report from the academic tutor expressing the assessment of the work carried out, the assessment of the acquisition of transversal skills in the development of the work and his or her favorable opinion. unfavorable to proceeding with the call for labor defense. In no case will an unfavorable report prevent the student from being called for defense.
- **6.** The presentation of the TFG or TFM will be done in the final phase of the study plan and, where appropriate, respecting the provisions established in this regard in the degree verification report.

## Article 11. Procedure for submitting TFG: particularities

A TFG may be admitted for presentation and defense when the student meets the requirements indicated in the regulatory regulations to attend extraordinary evaluation events or has pending completion of a number of credits less than or equal to the equivalent of 50% of the TFG. the ECTS corresponding to the last year of the degree, including, where appropriate, those corresponding to the work itself. Credits corresponding to external internships or those taken on mobility are excluded from this calculation.

## Article 12. TFM submission procedure: particularities

To accept the submission of a TFM for processing, the student must have previously obtained the bachelor's degree and must record in his/her file that he/she has passed all the ECTS of the master's degree, excluding those corresponding to the TFM itself and, where applicable, the corresponding to external internships or those taken in mobility.



#### Article 13. Defense and qualification

- 1. All TFG or TFM will be defended in a public call before the court designated for this purpose, unless the work carried out is subject to some type of restriction due to the existence of confidentiality agreements with companies or third parties or when intellectual property rights may be generated, in whose case will comply with what is indicated in article 10 of this regulation.
- 2. Throughout the academic year, at least four ordinary calls for the defense of TFG or TFM will be held, the calendar of which will be established by the ERT at the beginning of each course, setting the deadline for submitting the works that can be submitted to each call and the start date of the defense sessions.
- **3.** The ERT will establish the extraordinary calls it considers throughout the academic year, in order to facilitate the completion of the degree for students.
- **4.** Each call will be extended the number of days necessary to be able to qualify all the works presented on time, that meet the requirements for defense and that are pending qualification.
- **5.** The act of defense of the TFG or TFM will consist of a presentation, by the student, of the work carried out. After the presentation, the student will answer the questions posed by the members of the tribunal.
- **6.** The maximum duration of the defense act, including the phase of answering questions of the court, will not exceed forty-five (45) minutes.
- **7.** In cases where there are reasons that justify it and with prior authorization from the ERT, at the request of the student, the defense of the TFG or TFM may be carried out by videoconference.
- **8.** Once the defense is finished, in a closed session, the court will rate the work in accordance with what is indicated in Royal Decree 1125/2003, of September 5, which establishes the European credit system and the of qualifications in official university degrees valid throughout the national territory, or subsequent regulation that regulates this matter.
- **9.** The final grade awarded by the court will be recorded in a record that will be filled out and signed by the court secretary. Any of the members of the tribunal, if they consider it appropriate, may attach a dissenting vote to the minutes.
- **10.** The grade obtained will be communicated to the student by the president of the court in the same defense and grading act.
- 11. In the event that the grade is "not suitable", together with the grade, the court will send the student, through the institutional computer tool, a writing with the presentation of the main reasons that lead to the grade obtained and of the modifications that should be undertaken so that the work can qualify for a



apt rating. The grade of not suitable will be reflected in the student's file and once the appropriate modifications have been carried out, the work must be submitted for a new defense.

- **12.** If the court so deems, before formalizing a passing grade, the student may be required to modify minor aspects of their work. In this case, a new defense will not be required and it will be enough for the court to verify that the required modifications have been carried out.
- **13.** In those cases in which the work has obtained a grade between nine (9) and ten points (10) and when in the opinion of the court, provided it is unanimous, the reasons justifying it are given, the mention may be granted. of Honor Registration.
- **14.** Once the defense of the TFG or TFM has been passed, the grade obtained by the student will be reflected in your file.
- 15. A claim may be made against the grade obtained in the defense of a TFG or TFM, which will follow the procedure provided for in the UPV Academic Regime and Student Evaluation Regulations.

#### Article 14. Academic integrity

- 1. When a student submits his TFG or TFM according to the procedure provided for in article 10, he must necessarily submit the work to an originality analysis through the computer tool chosen and integrated into the UPV institutional application, prior to at the beginning of the procedures to attend a defense call.
- 2. The results of the anti-plagiarism report will be available to the tutor, the ERT, the court, the technical staff responsible for international relations of each ERT (in the case of work developed during mobility stays) and the author.
- **3.** The anti-plagiarism reports issued by the institutional tool cannot be considered as an unequivocal indication of plagiarism, but will require a more detailed analysis by the court and, where appropriate, the tutor.
- **4.** The tutor, in view of the document with the detailed results of the anti-plagiarism analysis and the final coincidence value with other sources issued by the institutional tool, may include in his assessment report, the appropriate considerations related to the similarity with other sources.
- 5. If the court considers that the percentage of similarity with other sources is relevant, it may classify the work as unsuitable and require the corrective actions provided for in section 11 of article 13. All this without prejudice to the court, when detected signs of plagiarism, initiate the appropriate actions in accordance with current regulations.



## Article 15. Defense of works subject to advertising restrictions

- 1. Once the preparation of the TFG or TFM is completed, and when exceptional circumstances arise such as, among others, the existence of confidentiality agreements with companies or the possibility of generating patents that relate to the content of the work, the student will request the CAT the restriction of publicity of aspects that are considered subject to protection during its defense.
- **2.** The request will only be accepted when it is proven that confidentiality is absolutely essential for the success of the protection or transfer process.
- **3.** The CAT will decide on the aforementioned request, notifying the agreement to the student and tutor.
- **4.** Acceptance of the request for restriction of advertising will mean that:
  - a) The members of the evaluation panel must sign the agreements of relevant confidentiality;
  - b) The public act of defense will be restricted to the parties covered by the confidentiality agreement.
  - c) The dissemination of electronic files in institutional repositories will be deactivated for as long as the confidentiality commitment applies.

# Article 16. Custody and archive

- 1. After passing the TFG or TFM, the full text of the same, as well as its annexes, if applicable, will be included for archiving purposes in the institutional repository of the UPV, provided that prior authorization has been obtained from the author of the TFG or TFM. TFG or TFM
- 2. The basic data of the work and a summary of it will be disseminated through the institutional repository. When the author has authorized it, by signing the corresponding contract with the UPV, the text will be available in open access, which will allow consultation of the full text. The inclusion of the TFG and TFM in the institutional repository will be carried out respecting the intellectual property rights of the author.
- 3. The conditions of custody and archiving of the works, as well as access to their full texts, will comply with what is established by the Library, Documentation and Open Science Area of the UPV.

Editor: General Secretary / UPV ÿ DL: V-5092-2006 ÿ ISSN: 1887-2298 ÿ www.upv.es/secgen



## Additional Provision 1. Completion of the Final Degree Project or Final Master's Project during mobility stays

- 1. Completing a TFG or TFM during a mobility stay at another university will require prior approval of the work proposal (which will be entered by the student in the institutional computer tool) by the CAT.
- **2.** Every TFG or TFM developed in mobility stays must have a tutor in the destination university and also at the UPV.
- 3. The defense of the work may be carried out at the host university or at the UPV, according to the exchange agreement between the universities. If the defense is carried out at the UPV, it will be governed by what is indicated in article 13.
- 4. When the defense is carried out at the host university, the student, once the work is completed, must present a copy of the documentation presented through the institutional computer tool. The qualification will be incorporated into your file upon receipt of the corresponding record, in accordance with the qualification equivalence table provided for in the exchange agreement or, in its absence, according to the Qualification Equivalence Table published by the international programs office. exchange2.

# 2nd Additional Provision. Final works in double degree degrees

- 1. Students of double degree degrees may choose to carry out two independent works on topics related to each of the degrees taken or to carry out a single work in which the knowledge acquired from both degrees is integrated. In the case of opting for this second option, the considerations established in this provision will apply.
- 2. Students must formalize the registration of the final degree project in both degrees, with the same considerations established in article 7 of these regulations.
- **3.** The final integrated degree project must have at least two tutors, one per each of the study degrees.
- **4.** The final integrated degree project must be formalized separately in the computer application and be approved by the CAT of both degrees. The CATs will supervise the workload of the TFG so that it is equivalent to the sum of the credits assigned in both degrees. The title of the work must be specific for each of the two degrees (it could consist of a general part common to both and a specific part for each one).

\_

<sup>&</sup>lt;sup>2</sup> http://www.upv.es/entidades/OPII/infoweb/pi/info/1158607normalc.html



No. 118/2022 07/27/2022 fifteen

- **5.** The qualification tribunal for works integrated with a single evaluation act It must have representation of the two degrees taken.
- **6.** The records and assessments of competencies will be different for each of the degrees, and the qualification of the work may be different if the court considers it so.

#### **Transitional provision**

The ERTs that have approved their own development agreement related to the TFG and TFM will have until September 30, 2022 to adapt these agreements to the provisions of this standard.

Until the end of the 2021/2022 academic year and until the effective implementation of the modifications introduced in these Regulations, at the discretion of each ERT, the provisions contained in the regulations currently in force may continue to be applied.

## Single repealing provision

The Framework Regulations for Final Degree and Master's Thesis of the Universitat Politècnica de València approved by the Governing Council on March 7, 2013, with its subsequent modifications, are expressly repealed.

Likewise, any provisions or instructions of equal or lower rank are repealed. contrary to what is established in this Regulation.

#### First final provision

This regulation will come into force the day after its publication in the "Official Gazette of the Universitat Politècnica de València".



# ANNEX I. RELATIONSHIP OF THE WORK WITH THE SUSTAINABLE DEVELOPMENT OBJECTIVES OF THE AGENDA 2030

Annex to the Final Degree Project and Master's Final Project: Relationship of the work with the Sustainable Development Goals of the 2030 agenda

Degree of relationship of the work with the Sustainable Development Goals (SDGs).

Sustainable Development Goals	High Me	dium Low	No
			Procedure
			and
SDG 1. End of poverty.			
SDG 2. Zero hunger.			
SDG 3. Health and well-being.			
SDG 4. Quality education.			
SDG 5. <b>Gender equality.</b>			
SDG 6. Clean water and sanitation.			
SDG 7. Affordable and non-polluting energy.			
SDG 8. Decent work and economic growth.			
SDG 9. Industry, innovation and infrastructure.			
SDG 10. Reduction of inequalities.			
SDG 11. Sustainable cities and communities.			
SDG 12. Responsible production and consumption.			·
SDG 13. Climate action.			
SDG 14. Life underwater.			
SDG 15. Life on terrestrial ecosystems.			
SDG 16. Peace, justice and strong institutions.			
SDG 17. Alliances to achieve objectives.			

Description of the alignment of the TFG/TFM with the SDGs with a higher degree of relationship.

\*\*\*Use as many pages as necessary.