

# Fact sheet Academic year 25/26

For partner universities, prospective and nominated incoming exchange students





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## Nomination and application Nomination information and deadlines

Autumn semester and full year: 15 April

#### Spring semester: 15 October

The partner university nominates students for the upcoming exchange semester or year. Nominations should be sent by email to the coordinator in charge at Chalmers or to <u>studentexchange@chalmers.se</u>. The nomination e-mail should state:

- Name of student
- Email address of the student
- Field of study
- Number of years of previous studies prior to the exchange
- For nominations within the Architecture field only: include if the student will attend studios in the first or the second year of their master's studies

#### Application periods Autumn semester and full year: 1 April – 1 May

#### Spring semester: 1 October – 1 November

If 1 May or 1 November occurs on a Saturday or Sunday, the application will close on the following Monday instead.

#### Letter of Acceptance

- If the student applies before 15 April/15 October, Letter of Acceptance will be sent out shortly thereafter. This is recommended for students coming from outside of Europe, in order for them to be able to start their visa application process earlier.
- If the student applies after 15 April/15 October: Letter of Acceptance will be sent out at the beginning of the following month.

Please note that late applications will not be considered.

#### **Contact information to Chalmers International Mobility team**

Email: <u>studentexchange@chalmers.se</u> This email address is managed by all exchange coordinators at Chalmers International Mobility.

Postal address Chalmers International Mobility Chalmers University of Technology Sven Hultins Gata 8 SE-412 96 Gothenburg, Sweden http://www.chalmers.se



## Practical information before you apply

#### Language proficiency

All courses on master level at Chalmers are taught in English. You must be able to communicate (orally and in writing), understand lectures, participate in workgroups, and write reports and exams, all in English. No official language proficiency certificate is required for exchange students, but our recommendation is an English level of at least B2 according to CEFR. The Common European Framework of Reference for Languages (CEFR) is an international standard for describing language ability and is a way for anyone to estimate their own language proficiency. More information can be found here: <u>Common European Framework of Reference for Languages (CEFR)</u>

Swedish language classes are not offered at Chalmers. If you would like to learn Swedish, we have collected some information on our website for you. You find the information on this <u>page</u>.

#### Visa requirements and residence permit

Citizens from countries outside of the EU need to check with the Swedish Migration Agency whether they need a Visa or not. The incoming student is responsible for obtaining the Visa on time and any costs associated. Information about The Swedish Migration Agency can be found <u>here</u>. Please check well in time what applies to you, what documentation you need to provide and what deadlines there might be.

Are you a citizen from a country outside of the EU but with a residence permit in another EU country? Check carefully with The Swedish Migration Agency what applies for you: if you need to apply for a residence permit in Sweden and in that case which kind of residence permit you should apply for.

As mentioned previously, students who need to apply for a visa and residence permit in Sweden are recommended to apply before the application deadline. If the student applies before 15 April/15 October, a Letter of Acceptance will be sent out shortly thereafter. This is recommended for students coming from outside of Europe, in order for them to be able to start their visa application process earlier.

#### Accommodation

The city of Gothenburg is a popular place to study which means that there is a very high demand for rooms and apartments. Please read the information about housing <u>on our website</u> carefully.

Students coming on exchange to us from partner universities outside Europe have housing guarantee. These students will receive more information after admission.

#### Living expenses

Information on how it is to live in Sweden and estimated living expenses can be found on <u>this page</u> on our website. Through the link you also find information regarding opening a bank account in Sweden.

#### Insurance

All incoming exchange students are fully insured during their studies at Chalmers. The insurance is valid 24 hours a day in Sweden during the agreed insurance period. It also applies two weeks before the studies start and two weeks after the studies (if the insured is in Sweden). The name of the insurance is "Kammarkollegiet Student In", for details please visit Kammarkollegiet and Chalmers' website: Insurance for students

Citizens of a Nordic country, EU/EEA country, Switzerland, or other country that has a convention regarding medical benefits, must bring an EU Health Insurance card or similar from their home country for the insurance to apply.



## Information regarding application

#### How to apply

The application for exchange studies at Chalmers is done online. You submit your application online by using the following link: <u>https://cth.moveon4.de/form/54d8c9710f9d308b01000005/eng</u>

In the application you make the course selection for your stay. The minimum number of credits you need to take per semester to be accepted is 20 credits. 30 credits per semester are considered full-time studies. The course selection can be modified after you arrive at Chalmers if open seats are available. See more about how the course selection works under "*Course search*" on the next page.

#### Master thesis or project

Exchange students are recommended to take courses while studying at Chalmers. The possibilities of doing project work or writing master's theses at Chalmers are limited. Students with the intention of doing project work or write a master's thesis should contact Chalmers International Mobility at: <a href="studentexchange@chalmers.se">studentexchange@chalmers.se</a>

### Academic information

#### Academic calendar: Study periods and Examinations

Each semester at Chalmers is divided into two study periods (quarters) which both end with one examination week. Study periods 1 and 2 belong to the autumn semester and study periods 3 and 4 belong to the spring semester.

To view the academic calendar, please visit Chalmers' website: The academic year

The examination schedule is also available at Chalmers' website: Find examination dates | Chalmers

Examination dates for first exam, re-sit exam 1 and re-sit exam 2 are published in June for courses in study period 1 and 2 (the autumn semester).

The examination dates for courses in study period 3 and 4 (the spring semester) are published in December.

#### Credits and grading

1 credit at Chalmers corresponds to 1 ECTS. Full-time studies correspond to 30 credits per semester. Chalmers expects exchange students to study full time. Please note that some courses use other examination forms than written exams. Some courses may run over more than one study period.

At Chalmers, two different grading scales are used. Information about which one of them is used for each course is written on the information page of the course. One scale is: U, 3, 4, 5 (U = fail, 5 = top grade). The other scale is: U or G, where U = fail ("underkänd") and G = pass ("godkänd").

It is every student's responsibility to check that the grading scale used in the course selected corresponds to the grading scale that the student's home university requires to be able to recognize the credits of the course. No exceptions will be granted, meaning that for courses with only Pass/Fail grades, no alternative grades can be issued. Please check the grading scale carefully **before** selecting courses.

ECTS grades are not used at Chalmers.

#### **Transcript of records**

Chalmers strives to contribute to a sustainable environment and for this reason we have decided not to provide our partner universities with Transcript of records in paper format. When all the courses have been reported, students should generate themselves an official electronic Transcript of records from the system Ladok. At the bottom of each transcript there is a verification code and a link to the system where it is possible to validate the transcript.

More information can be found here: <u>Accepted incoming exchange student - Welcome! (chalmers.se)</u>



#### **Course search**

Complete course and programme catalogues in Swedish and English are available online in the course syllabus: <u>Find course syllabus</u>.

Search in the syllabus by making sure to press **"Show filter"** and choose the *correct academic year* and choose *courses open for exchange students*. Also beware of the language of instruction.

The entry requirements describe the previous knowledge you need for studying the course. The requirements are stated in the syllabus for each course.

If the exchange agreement with Chalmers includes exchanges on both bachelor's and master's level, bachelor students are allowed to apply for master's level courses as well. However, it is very important that you check that you fulfill the course prerequisites prior to applying for master's level courses.

30 ECTS per semester is considered full time studies. Usually, students take 15 ECTS in the first study period, and then 15 ECTS in the second study period of the semester.

Incoming exchange students are allowed to take up to 45 ECTS in one semester, but once again, 30 ECTS is considered full time studies, so anything above that will result in an extra workload.

Please note that not all courses are available to exchange students and that courses within the Field of Architecture are only available for Architecture students.

#### **Courses in architecture**

The autumn semester comprises Study period 1: One compulsory course (5 credits) and one elective course (10 credits) Study period 2: One elective design studio (15 credits)

The spring semester comprises Study period 3: Two elective courses (5 credits + 10 credits) Study period 4: One elective design studio (15 credits)

All elective courses and design studios have a limited number of places. It is not possible to guarantee a place on any specific course or design studio.

Important news from the Architecture department is that starting from the academic year 2025/2026, the more advanced studios in the second year of the master programs at Chalmers will be available for exchange students who are conducting their last year of their master's studies. Nominations within the Architecture field will therefore require you to include if the student will attend studios in the first or the second year of their master's studies. Only students nominated for the second year will be able to apply for the more advanced studios.

#### **Tracks courses**

Personalize your education with Tracks challenge-driven courses in close collaboration with research, industry, and society. Tracks offers interdisciplinary and elective courses. Participants collaborate across program boundaries to learn by exploring societal and scientific challenges together. One purpose of Tracks is to offer students a more individualized study plan. The courses are categorized under different thematic areas, all of which are closely connected to Chalmers' cutting-edge research and to global societal challenges.

You apply for Tracks courses in the same way you apply for regular courses, in the course selection in MoveOn. More information regarding available Tracks can be found through our website: <u>Select a Tracks course</u>.

#### Schedule

The schedule for autumn semester will be published in the middle of June and for the spring semester in the beginning of December. Please check the course schedules so that there are no clashes between the courses. At Chalmers, the schedules are organized in blocks. All courses you choose should be in different blocks to avoid colliding lectures.

#### A block which contains a + means teaching outside of that block might occur.

Detailed schedules with lecture rooms etc. can be found on the following link: Chalmers (timeedit.net)



Search by typing the course code(s) and press "Show schedule".

Please note that some courses are not scheduled in the system - for further information contact the examiner for the course.

## Arrival and enrolment

#### Letter of Acceptance

Chalmers sends out Letter of Acceptance to incoming exchange students in two instalments every semester:

- If the student applies before 15 April/15 October, Letter of Acceptance will be sent out shortly thereafter. This is recommended for students coming from outside of Europe, in order for them to be able to start their visa application process earlier.
- If the student applies after 15 April/15 October: Letter of Acceptance will be sent out at the beginning of the following month.

#### **Arrival at Chalmers**

Chalmers welcomes incoming exchange students with an official reception at the beginning of each semester. At the reception you will get an introduction to studying in Chalmers and in Sweden, meet your fellow exchange students and get to know your international coordinators. We recommend attending the reception in order to get a good start to your studies.

The exact date and time for exchange students' reception and enrolment at Chalmers will be communicated through the website: <u>Reception for new students</u>

In addition to this, Chalmers International Reception Committee (CIRC) arranges several activities throughout the semester. More information about CIRC can be found at <u>their website</u>.

Updated important information for accepted incoming exchange students can be found at Chalmers' website: Accepted incoming exchange student – Welcome!

#### Confirm your presence at campus

It is compulsory for incoming exchange students without a Swedish identity number (personnummer), to attend the passport and identity check in person. The ID document must include your name, nationality, expiration date and photo. Bring your valid passport and visit Chalmers Servicecenter for the passport and identity check during the regular opening hours. Last day to confirm your presence can be found on the website: <u>Accepted incoming</u> <u>exchange student – Welcome!</u>

Find the location and the opening hours of Cahlmers Servicenter here: <u>Chalmers Servicecenter on campus</u> Johanneberg

#### **Student union**

As a student at Chalmers, it is mandatory to be a member of the Student Union. They represent the students and are working with questions concerning the quality of the education, social activities, and labour market questions. They also arrange parties, social activities, music- and sports events. The fee for Student Union membership is paid per semester and can be paid upon arrival. Please visit <u>the homepage of the Student Union</u> to find out more about its activities and the membership.

#### Student support

#### Study support for students with disabilities

Individual study support is given to all students with disabilities and special needs. The special needs could be physical, psychological, neuropsychiatric or dyslexia. The needs must be permanent, and you must show a certificate of your needs. For disabilities that require large resources and planning of support, contact the disability coordinator well in advance of the start of your studies. For more information see our website: <u>Disability study support</u>



#### **Counsellors at Chalmers**

If you have problems with your emotional well-being and need someone to talk to about your feelings and mental health, you can always turn to our counsellors. Many students find themselves in unsustainable situations which is possible to overcome with the right support. There are two counsellors at Chalmers, you can get in contact with them by sending an e-mail to: <u>kurator@chalmers.se</u>

More information for students at Chalmers who need various kinds of health-related help and support is found on Chalmers' website: <u>Wellbeing during your studies</u>

#### Medical care in Sweden

If you need to visit a doctor to get medical care (not urgent) we recommend that you contact <u>1177</u>. The staff that are working there can give you advice on how to manage the conditions or tell you where you to go for care. If a doctor's visit is necessary, you will have to pay a smaller fee for the visit, just like everyone else in Sweden. Afterwards you can apply for a refund from <u>Kammarkollegiet</u>.





